

DEPARTMENT OF HOMELAND SECURITY
Transportation Security Administration

EFF Dak
5-1-16

AWARD RECOMMENDATION AND APPROVAL

INSTRUCTIONS: This form must be completed for all monetary and time-off awards given under the *Awards Recognition Program* established by TSA MD 1100.45-1, Awards and Recognition. All sections of this form must be completed, and written justification is required for each recommendation. A separate form must be completed for each award given to an employee. Submit completed original form to the local HR Specialist for processing. A copy of this form is to be retained locally in the awards program file.

SECTION I. Employee Information

Name (first, MI, last)
Michael Polson

HQ Office/Field Location/Airport Code
IAD

Position Title
TSO

Series and Pay Band
SV1802 - D-E

SECTION II. Award Recommendation (select the appropriate box and enter the amount of the award)

- Attendance Award \$ _____ Employees must meet all attendance criteria to receive this award.
- On-the-Spot Award \$ 250 The net amount of each award may range from \$50 to \$250 with a maximum of \$500 in a 52 week period. On-the-Spot awards are grossed up when processed for payment.
- Performance Award \$ _____ OR % _____ Enter the gross amount of the award or enter the percentage of adjusted salary. Employees must meet or exceed performance standards to receive this award.
- Special Achievement Award \$ _____ The recommended amount must be supported by a justification.
- Time-off Award No. _____ Enter the total number of hours. Limited to 40 hours per award, with a maximum of 80 hours per leave year.

SECTION III. Award Justification (written justification is required for all awards)

On March 10th, 2016, TSO Michael Polson began a standard pat down of a passenger who had opted out of the AIT on Lane 51. However, midway through the pat down, the passenger claimed that TSO Polson had sexually assaulted him and refused to allow screening to continue. Over the next 45 minutes, STSO Whetsell, all members of the AM TSM team, MWAA and even FSD Scott Johnson and DFSD Eric Beane responded to the passenger's complaints, who claimed he wanted to press charges against TSO Polson, demanded an official apology and that he be allowed to make a citizen's arrest. During the entire ordeal, TSO Polson maintained the utmost professionalism and never allowed the passenger's unusually rude behavior to get the best of him.

It is this level of stalwart professionalism that all TSOs should strive to achieve. TSO Polson's attitude during and after the event was exemplary, and he should be recognized for putting the TSA's public image ahead of his own interests by keeping a level head.

SECTION IV. Recommending Official

Name and Position Title: John Dupras, AFSD -MS

Signature: [Signature]

Date: 7/11/16

SECTION V. Approving Official

Approved Disapproved (if disapproved, reason) _____

Name and Position Title: Scott T. Johnson, FSD

Signature: [Signature]

Date: 7/11/16

SECTION VI. Fund Administrator (For monetary awards only)

Name: Andrew Ruggiero

[Signature]

Accounting Classification Code: _____

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Previous editions of this form are obsolete.